

Quantity Purchase Agreement With The State Of Indiana

Qty Purchase Agreement QPA Number	Page
0000000000000000000050143	1 of 7
Requisition Nbr.:	Interpretation Services
Effective Date:	01/08/2021
Expiration Date:	02/01/2023
Agency Number:	
Facility:	ASA 20-1311
Vendor ID:	0000109828
Vendor Telephone Nbr:	
Name Of Contact Pers:	
Contact Email:	ACCOUNTING@LUNA360.COM
FAX Number:	

Vendor: INDIANAPOLIS INTERPRETERS INC
Remit to: LUNA LANGUAGE SERVICES
8935 N MERIDIAN ST STE 250
INDIANAPOLIS IN 46260

Name and Address of Vendor: INDIANAPOLIS INTERPRETERS INC
LUNA LANGUAGE SERVICES
8935 N MERIDIAN ST STE 250
INDIANAPOLIS IN 46260

In accordance with your bid, submitted in response to the above referenced solicitation, the Vendor agrees that the Indiana Department of Administration, Procurement Division, has the option to purchase the items listed below under the terms of this agreement. The Vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration of the QPA but issued prior to the expiration date. The quantity listed herein is an estimate of the requirements. The state may order substantially more or substantially less pursuant to the terms of this agreement. **Orders are to be delivered only upon receipt of properly approved Quantity Purchase Award Release.**

Line Number	Quantity	UNIT	Article and Description	Unit Price
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This is an award of a Quantity Purchase Agreement for in-person interpretive services. The QPA can be mutually renewed yearly for three (2) additional years. The vendor agrees to charge these prices for any products ordered on any QPA release received after the expiration date, but issued prior to the expiration date, and postmarked no later than 14 business days after the QPA's expiration date. Quantities are estimates and could be more or less.

Service Regions: In-person Spoken Language: Northeast, Northwest, Central CAS (ASL/CART Services): Statewide

Please note the following contract details: - After hours pricing is in effect during any state-observed holiday, weekends (beginning after p.m. Friday until 8 a.m. the following Monday) and between 6 p.m. and 8 a.m. Monday through Friday. - There is a two-hour minimum for all in-person American Sign Language interpretation appointments, including after hours. There is a one-hour minimum for all other in-person interpretation appointments, including after hours. - Per-minute pricing for VRI and over-the-phone appointment assistance may be rounded to the nearest half minute. - The vendor will utilize interpreters that hold Indiana Interpreter Certification (IIC) when possible. All ASL interpreters providing services at the Indiana School for the Deaf will hold IIC as well as a Registry of Interpreters for the Deaf (RID) certification. The same qualifications apply to VRI services. - Due to the shortage of interpreters in Indiana as well as the nation, exceptions may be made for non-IIC interpreters based on the nature of the job and with the written approval of the requesting State agency or governmental body. Non-IIC interpreters fall into two categories: "Non-IIC" and "Provisional." The term "Provisional" has a unique definition within this agreement that is different from the IIC definition. Provisional interpreters must complete the vendor's internal screening and training processes and hold at least one of three qualifiers described in the contract. Each of these qualifiers requires at least 5 years' interpreting experience. - For all billable time after the applicable minimums (two hours for ASL and one hour for all other in-person interpreters), the State will be billed at the appropriate hourly rate in 15-minutes increments, rounded up to the nearest 15 minutes. The vendor requests that agencies schedule appointments for as close to the expected duration as possible in order to avoid lost time for interpreters. - In the event an interpreter is required to appear in court to testify as a witness and the State agency serviced has provided prior approval, the Contractor may only invoice for the amount of time the interpreter was required to appear. However, in the case of ASL interpreters, the Contractor may invoice for the two-hour minimum, plus any additional time beyond two hours during which the interpreter was required to appear. - With prior State approval, the Contractor may bill for all mileage (to and from the destination) for all assignments 50+ miles (one way) from the interpreter's starting point. - VRI services are available on demand, 24/7. These services are Web-based and require only a high-speed Internet connection, webcam and computer. Please use the same contact information provided above to request these services. - The Contractor may bill for two hours for an ASL appointment cancelled less than 48 hours prior to the appointment time, assuming the appointment was made more than two days in advance. If the appointment was made less than 48 hours in advance but greater than 24 hours in advance, at least 24 hours notice must be given to avoid this charge. This does not apply to unforeseen closures to State offices (e.g. weather-related closures). - The Contractor may bill for one hour for all non-ASL in-person appointments cancelled 24 hours prior to the appointment time. This does not apply to unforeseen closures to State offices (e.g. weather-related closures).

To request services from this vendor, call 317.341.4137 or email state@LUNA360.com. To discuss items related to billing/invoicing, please email state@LUNA360.com. For all other customer service needs, please contact Rebecca Buchan (ASL/CART Services) 317.341.4137. rebecca@LUNA360.com NA Phaw (Spoken Language) 317.341.4137 naw@LUNA360.com To contact the IDOA Vendor Contract Manager, Jacob Pardue, email JPardue1@idoa.in.gov or

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Line Number	Quantity	UNIT	Article and Description	Unit Price
	call 317-232-8157.			
9	99,999,999.00	HUR000000000100376037 Minimum 1 hour	Interpretation In-Person Spanish Central Region	45.0000
10	99,999,999.00	HUR000000000100376038 Minimum 1 hour	Interpretation In-Person Spanish North East Region	45.0000
11	99,999,999.00	HUR000000000100376039 minimum 1 hour	Interpretation In-Person Spanish North West Region	45.0000
12	99,999,999.00	HUR000000000100376040 Minimum 1 hour	Interpretation In-Person Burmese Central Region	55.0000
13	99,999,999.00	HUR000000000100376041 Minimum 1 hour	Interpretation In-Person Burmese North East Region	55.0000
14	99,999,999.00	HUR000000000100376042 minimum 1 hour	Interpretation In-Person Burmese North West Region	100.0000
15	99,999,999.00	HUR000000000100376043 1 hour	Interpretation In-Person Chin Central Region Minimum	55.0000
16	99,999,999.00	HUR000000000100376044 Minimum 1 hour	Interpretation In-Person Chin North East Region	100.0000
17	99,999,999.00	HUR000000000100376045 minimum 1 hour	Interpretation In-Person Chin North West Region	100.0000
18	99,999,999.00	HUR000000000100376046 Minimum 1 hour	Interpretation In-Person Arabic Central Region	55.0000
19	99,999,999.00	HUR000000000100376047 Minimum 1 hour	Interpretation In-Person Arabic North East Region	100.0000
20	99,999,999.00	HUR000000000100376048 minimum 1 hour	Interpretation In-Person Arabic North West Region	100.0000
21	99,999,999.00	HUR000000000100376049 Minimum 1 hour	Interpretation In-Person French Central Region	55.0000
22	99,999,999.00	HUR000000000100376050 Minimum 1 hour	Interpretation In-Person French North East Region	100.0000
23	99,999,999.00	HUR000000000100376051 minimum 1 hour	Interpretation In-Person French North West Region	100.0000
24	99,999,999.00	HUR000000000100376052 1 hour	Interpretation In-Person Karen Central Region Minimum	55.0000
25	99,999,999.00	HUR000000000100376053 Minimum 1 hour	Interpretation In-Person Karen North East Region	100.0000
26	99,999,999.00	HUR000000000100376054 minimum 1 hour	Interpretation In-Person Karen North West Region	100.0000
27	99,999,999.00	HUR000000000100376055	Interpretation In-Person Vietnamese Central Region	55.0000

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		Minimum 1 hour		
28	99,999,999.00	HUR000000000100376056	Interpretation In-Person Vietnamese North East Region	100.0000
		Minimum 1 hour		
29	99,999,999.00	HUR000000000100376057	Interpretation In-Person Vietnamese North West Region	100.0000
		minimum 1 hour		
30	99,999,999.00	HUR000000000100376058	Interpretation In-Person Swahili Central Region	55.0000
		Minimum 1 hour		
31	99,999,999.00	HUR000000000100376059	Interpretation In-Person Swahili North East Region	100.0000
		Minimum 1 hour		
32	99,999,999.00	HUR000000000100376060	Interpretation In-Person Swahili North West Region	100.0000
		minimum 1 hour		
33	99,999,999.00	HUR000000000100376061	Interpretation In-Person Mandarin Central Region	55.0000
		Minimum 1 hour		
34	99,999,999.00	HUR000000000100376062	Interpretation In-Person Mandarin North East Region	100.0000
		Minimum 1 hour		
35	99,999,999.00	HUR000000000100376063	Interpretation In-Person Mandarin North West Region	100.0000
		minimum 1 hour		
36	99,999,999.00	HUR000000000100376064	Interpretation In-Person Kinyarwanda Central Region	55.0000
		Minimum 1 hour		
37	99,999,999.00	HUR000000000100376065	Interpretation In-Person Kinyarwanda North East	100.0000
		Region Minimum 1 hour		
38	99,999,999.00	HUR000000000100376066	Interpretation In-Person Kinyarwanda North West	100.0000
		Region minimum 1 hour		
39	99,999,999.00	HUR000000000100376067	Interpretation In-Person Non-Core Central Region	60.0000
		Minimum 1 hour		
40	99,999,999.00	HUR000000000100376068	Interpretation In-Person Non-Core North East Region	105.0000
		Minimum 1 hour		
41	99,999,999.00	HUR000000000100376069	Interpretation In-Person Non-Core North West Region	105.0000
		minimum 1 hour		
42	99,999,999.00	HUR000000000100376070	After-HUR In-Person Spanish Central Region. Weekends	45.0000
		and after 6pm M-F		
43	99,999,999.00	HUR000000000100376071	After-HUR In-Person Spanish North East Region.	45.0000
		Weekends and after 6pm M-F		
44	99,999,999.00	HUR000000000100376072	After-HUR In-Person Spanish North West Region.	45.0000
		Weekends and after 6pm M-F		
45	99,999,999.00	HUR000000000100376073	After-HUR In-Person Burmese Central Region. Weekends	55.0000
		and after 6pm M-F		
46	99,999,999.00	HUR000000000100376074	After-HUR In-Person Burmese North East Region.	100.0000

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			Weekends and after 6pm M-F	
47	99,999,999.00	HUR000000000100376075	After-HUR In-Person Burmese North West Region. Weekends and after 6pm M-F	100.0000
48	99,999,999.00	HUR000000000100376076	After-HUR In-Person Chin Central Region. Weekends and after 6pm M-F	55.0000
49	99,999,999.00	HUR000000000100376077	After-HUR In-Person Chin North East Region. Weekends and after 6pm M-F	100.0000
50	99,999,999.00	HUR000000000100376078	After-HUR In-Person Chin North West Region. Weekends and after 6pm M-F	100.0000
51	99,999,999.00	HUR000000000100376079	After-HUR In-Person Arabic Central Region. Weekends and after 6pm M-F	55.0000
52	99,999,999.00	HUR000000000100376080	After-HUR In-Person Arabic North East Region. Weekends and after 6pm M-F	100.0000
53	99,999,999.00	HUR000000000100376081	After-HUR In-Person Arabic North West Region. Weekends and after 6pm M-F	100.0000
54	99,999,999.00	HUR000000000100376082	After-HUR In-Person French Central Region. Weekends and after 6pm M-F	55.0000
55	99,999,999.00	HUR000000000100376083	After-HUR In-Person French North East Region. Weekends and after 6pm M-F	100.0000
56	99,999,999.00	HUR000000000100376084	After-HUR In-Person French North West Region. Weekends and after 6pm M-F	100.0000
57	99,999,999.00	HUR000000000100376085	After-HUR In-Person Karen Central Region. Weekends and after 6pm M-F	55.0000
58	99,999,999.00	HUR000000000100376086	After-HUR In-Person Karen North East Region. Weekends and after 6pm M-F	100.0000
59	99,999,999.00	HUR000000000100376087	After-HUR In-Person Karen North West Region. Weekends and after 6pm M-F	100.0000
60	99,999,999.00	HUR000000000100376088	After-HUR In-Person Vietnamese Central Region. Weekends and after 6pm M-F	55.0000
61	99,999,999.00	HUR000000000100376089	After-HUR In-Person Vietnamese North East Region. Weekends and after 6pm M-F	100.0000
62	99,999,999.00	HUR000000000100376090	After-HUR In-Person Vietnamese North West Region. Weekends and after 6pm M-F	100.0000
63	99,999,999.00	HUR000000000100376091	After-HUR In-Person Swahili Central Region. Weekends and after 6pm M-F	55.0000
64	99,999,999.00	HUR000000000100376092	After-HUR In-Person Swahili North East Region. Weekends and after 6pm M-F	100.0000
65	99,999,999.00	HUR000000000100376093	After-HUR In-Person Swahili North West Region.	100.0000

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Line Number	Quantity	UNIT	Article and Description	Unit Price
			Weekends and after 6pm M-F	
66	99,999,999.00	HUR000000000100376094	After-HUR In-Person Mandarin Central Region. Weekends and after 6pm M-F	55.0000
67	99,999,999.00	HUR000000000100376095	After-HUR In-Person Mandarin North East Region. Weekends and after 6pm M-F	100.0000
68	99,999,999.00	HUR000000000100376096	After-HUR In-Person Mandarin North West Region. Weekends and after 6pm M-F	100.0000
69	99,999,999.00	HUR000000000100376097	After-HUR In-Person Kinyarwanda Central Region. Weekends and after 6pm M-F	55.0000
70	99,999,999.00	HUR000000000100376098	After-HUR In-Person Kinyarwanda North East Region. Weekends and after 6pm M-F	100.0000
71	99,999,999.00	HUR000000000100376099	After-HUR In-Person Kinyarwanda North West Region. Weekends and after 6pm M-F	100.0000
72	99,999,999.00	HUR000000000100376100	After-HUR In-Person Non-Core Central Region. Weekends and after 6pm M-F	60.0000
73	99,999,999.00	HUR000000000100376101	After-HUR In-Person Non-Core North East Region. Weekends and after 6pm M-F	105.0000
74	99,999,999.00	HUR000000000100376102	After-HUR In-Person Non-Core North West Region. Weekends and after 6pm M-F	105.0000
75	99,999,999.00	HUR000000000100376103	Court Interpreting, Indiana State Supreme Court Certified and Indiana Supreme Court Qualified Legal Interpreter, All Languages two hour min Central Region	120.0000
76	99,999,999.00	HUR000000000100376104	Court Interpreting, Indiana State Supreme Court Certified and Indiana Supreme Court Qualified Legal Interpreter, All Languages two hour min North East Region	120.0000
77	99,999,999.00	HUR000000000100376105	Court Interpreting, Indiana State Supreme Court Certified and Indiana Supreme Court Qualified Legal Interpreter, All Languages two hour min North West Region	120.0000
78	99,999,999.00	HUR000000000100376106	Video Remote Interpreting Central Region All Languages	55.0000
79	99,999,999.00	HUR000000000100376107	Video Remote Interpreting North East Region All Languages	55.0000
80	99,999,999.00	HUR000000000100376108	Video Remote Interpreting North West Region All Languages	55.0000
81	99,999,999.00	EA 000000000100376109	Over the phone scheduling spanish per minute during normal business hours	0.9900
82	99,999,999.00	EA 000000000100376110	Over the phone scheduling Burmese per minute during normal business hours	0.9900
83	99,999,999.00	EA 000000000100376111	Over the phone scheduling Chin per minute during	0.9900

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		normal business hours		
84	99,999,999.00	EA 000000000100376112	Over the phone scheduling Arabic per minute during normal business hours	0.9900
85	99,999,999.00	EA 000000000100376113	Over the phone scheduling French per minute during normal business hours	0.9900
86	99,999,999.00	EA 000000000100376114	Over the phone scheduling Karen per minute during normal business hours	0.9900
87	99,999,999.00	EA 000000000100376115	Over the phone scheduling Vietnamese per minute during normal business hours	0.9900
88	99,999,999.00	EA 000000000100376116	Over the phone scheduling Swahili per minute during normal business hours	0.9900
89	99,999,999.00	EA 000000000100376117	Over the phone scheduling Mandarin per minute during normal business hours	0.9900
90	99,999,999.00	EA 000000000100376118	Over the phone scheduling Kinyarwanda per minute during normal business hours	0.9900
91	99,999,999.00	EA 000000000100376119	Over the phone scheduling Non-Core per minute during normal business hours	0.9900
93	99,999,999.00	HUR000000000100376121	Interpretation In-Person ASL Grandfathered 2 hour min.	40.0000
94	99,999,999.00	HUR000000000100376122	Interpretation In-Person ASL Provisional 2 hour min.	35.0000
95	99,999,999.00	HUR000000000100376123	Interpretation In-Person ASL Non-IIC 2 hour min.	25.0000
96	99,999,999.00	HUR000000000100376124	After-HUR in-person ASL IIC	40.0000
97	99,999,999.00	HUR000000000100376125	Nationally Certified CAS interpreter with less than 10 years experience.	50.0000
98	99,999,999.00	HUR000000000100376126	Nationally Certified > 10 years and < 15 years	55.0000
99	99,999,999.00	HUR000000000100376127	Nationally Certified > 15 years	60.0000
100	99,999,999.00	HUR000000000100376128	Educaitonal Interpreting, K-12/EIPA State of Indiana Certified Interpreter	55.0000
101	99,999,999.00	HUR000000000100376129	CAS Court Interpreter, Indiana State Supreme Court Qualified Interpreter	120.0000
102	99,999,999.00	HUR000000000100376130	Video Remote Interpreter American Sign Language	65.0000
103	99,999,999.00	HUR000000000100376131	Audio Description and Captioning	360.0000
104	99,999,999.00	HUR000000000100376132	CART (Court Reporting School Certificate) or 180 workds per minute literary, 225 words per minute Q and A or Speech to test	80.0000
105	99,999,999.00	HUR000000000100376133	CART (NCRA CRR -Certified Real time Reporter or CCP - Certified CART Provider)/National Speech to Text	110.0000

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0000000000000000000050143	7 of 7
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106	99,999,999.00	HUR000000000100376134	CART non certified	50.0000
107	99,999,999.00	MI 000000000100376135	Mileage for interpreter traveling 50+ miles to scheduled apt.	0.3900

Signature of Purchasing Officer	Typed Name	Signature Of Approval Office Of the State Attorney General	
	Date Signed	Typed Name	Date Signed
Authorized Signature	Indiana Department Of Administration Procurement Division 402 West Washington Street, Rm W468 Indianapolis, Indiana 46204 Telephone: (317) 232-3150		